

ASSIGNMENTS

- Learning Log
- Church Shift
- Book Critique
- Individual Project
- Group Project

- **CLASS 22 MODULE 1 ASSIGNMENT**

- **BLOCK 1**

1. **ALL SECTIONS OF THIS ASSIGNMENT MUST BE SUBMITTED AT THE WEBSITE NOT LATER THAN MIDNIGHT OF FRIDAY 2nd FEBRUARY 2018.**

- Each of the sections A, B and C must be submitted as separate attachments to Block 1 and each document must have its own cover page. Make sure you have attached all the documents before you submit the whole Block
- An example of the cover page is shown on the student portal at the website
- The format for every document in this assignment must be:
 1. Double spacing
 2. Font: Arial, 12
-

A. In not more than **one page give your personal profile details under the following headings:**

- Name
- Educational background
- Your present work station
- Your working experience
- Your place of worship and other associations to which you are a member
- Anything else of significance

A. LEARNING LOG

- Submit your Module 1 learning log; it **SHOULD NOT** be more than **one page** (*a template is attached below*)
-

A. PROJECTS

- **Individual Project Workshop**
- Every individual must submit the Module 1 individual project workshop. The template is attached
-
- **Group Project Workshop**
- Only the group leaders must submit the Module 1 group project workshop. The template is attached. On the cover page indicate the group sphere and the group members, specifying who the group leader is.

Book Critique

- A book critique is an evaluation of the book
- A book critique is not a summary
- At INT it is used to develop analytical thinking and skills as we look at national transformation

Book Critique content

- Introduction
- Summary
- Evaluation / Analysis
- Conclusion

Introduction

- Introduce the author, title of the book, genre, and prior work or achievements
- State the authors main point. What is the take away
- An overall objective evaluation

Summary

- Behave like a reporter
- Don't give your opinion
- It should not be more than a quarter of your work
- Cover all themes of the book,
- Avoid summarising chapter by chapter

Analysis

- Behave like a judge
- Be objective
- Don't criticize but critique
- Counter arguments - Pros and Cons or Strengths and Weaknesses

Criteria for Analysis

- Accuracy of information
- Are there any hidden assumptions
- What do you think the author for right or wrong
- Is the language clear
- Is the content fair
- Is the flow of work logical
- What do agree with or disagree wirh

Conclusion - Your response

- What could Ugandan marketplace leaders learn from the book for national transformation
- What in the book has been beneficial to your present personal leadership journey
- Would you recommend the book to other marketplace leaders and why?

Speed Reading

1. First read the Table of Contents, Forward, Introduction and the back of the book
2. The most important things author wants to communicate are there
3. Don't sub-vocalise
 - Don't read to yourself
 - Don't read out the words
4. Try reading in a relaxed environment – classical music
5. Force your eye to move across the page to avoid visual regression
6. Learn to see things as a group of words

Speed Reading

1. First read the Table of Contents, Forward, Introduction and the back of the book
2. The most important things author wants to communicate are there
3. Don't sub-vocalise
 - Don't read to yourself
 - Don't read out the words

Speed Reading

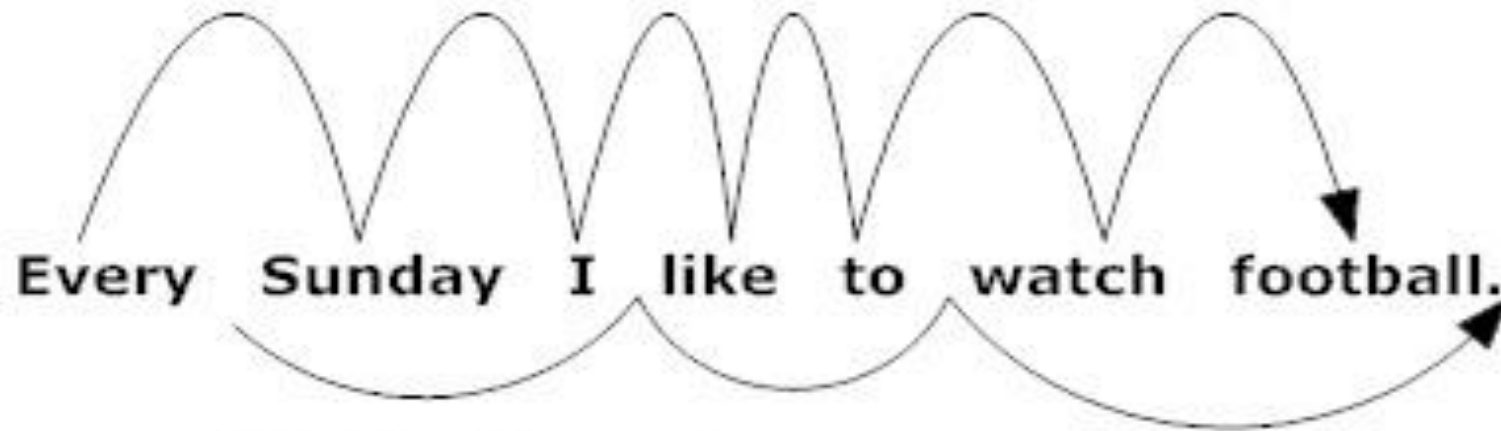
4. Try reading in a relaxed environment – classical music, in the garden at the end of the week.



Speed Reading

- 5. Force your eye to move across the page to avoid visual regression
- 6. Learn to see things as a group of words

Traditional Way : 7 eye stops



Tip 1 : 3 eye stops

Speed Reading

Chapter Reading

1. Read the first paragraph
2. Then last paragraph
3. Scan the middle and pick out what is important for you
4. Read faster than you imagine you can