# INT PROJECTS

## Introduction to Project Cycle Management (PCM) ..

# Session Objectives

1. Develop a case for projects as a means of expression of a paradigm shift; (taking responsibility, creating solutions)

2. Equip participants with the Problem Tree analysis tool for project design and conceptualisation

# Romans 4:17

- …the God who gives life to the dead and calls things that are not as though they were

# Your National Transformational Individual project

Is that intervention that will create that thing/situation etc. that does not currently exist

# Isaiah 61: 1-3

1 The Spirit of the Sovereign LORD is on me, because
the LORD has anointed me to proclaim good news
to the poor.
He has sent me to bind up the brokenhearted, to
proclaim freedom for the captives and release from
darkness for the prisoners,[a]

2 to proclaim the year of the LORD's favor and the day
of vengeance of our God, to comfort all who mourn,

# Isaiah 61:3

3 and provide for those who grieve in Zion—

to bestow on them a crown of beauty
instead of ashes,
the oil of joy instead of mourning,
and a garment of praise instead of a spirit of despair.

They will be called oaks of righteousness, a planting of the LORD for the display of his splendor.

# Oakseed

- It is already in you, put there by God
- Your project describes to the whole world what your seed looks like
- Your project give us a glimpse of what your Oak [tree] will look like and to whom it will give shade.
- Whether the seed develops into an Oak [tree] is completely in your hands
- It is not a matter of chance, it is a matter of choice.

# Why Projects? ..

- ..“Projects are **solutions to problems**..”
- A **channel** for the burden you develop. An action plan to “cement/ground” what we learn to action.
- To ignite peoples passion early and avoid waiting for ***“in partial fulfillment of the award of”***.. syndrome.
- Consider growing our project to a bigger thing.. of your passion and purpose.
- Ongoing Project support shall be dependant on you. It will be “needs driven”;
- A **Problem Tree** is an aide that will be useful.

# The Problem Tree and Logical Framework

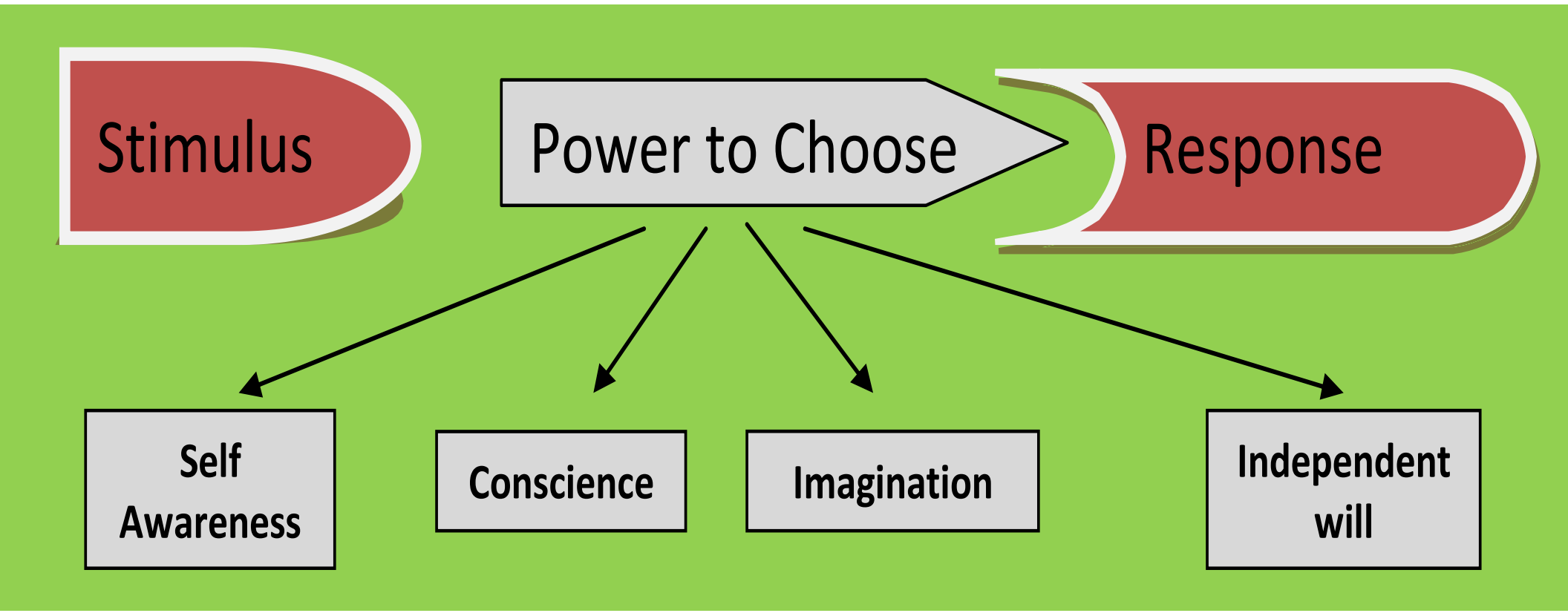
# Think point

1. Between Stimulus and Response is a space
2. In that space lies our ability to choose your response
3. In those choices lie your growth and happiness

**Principles**

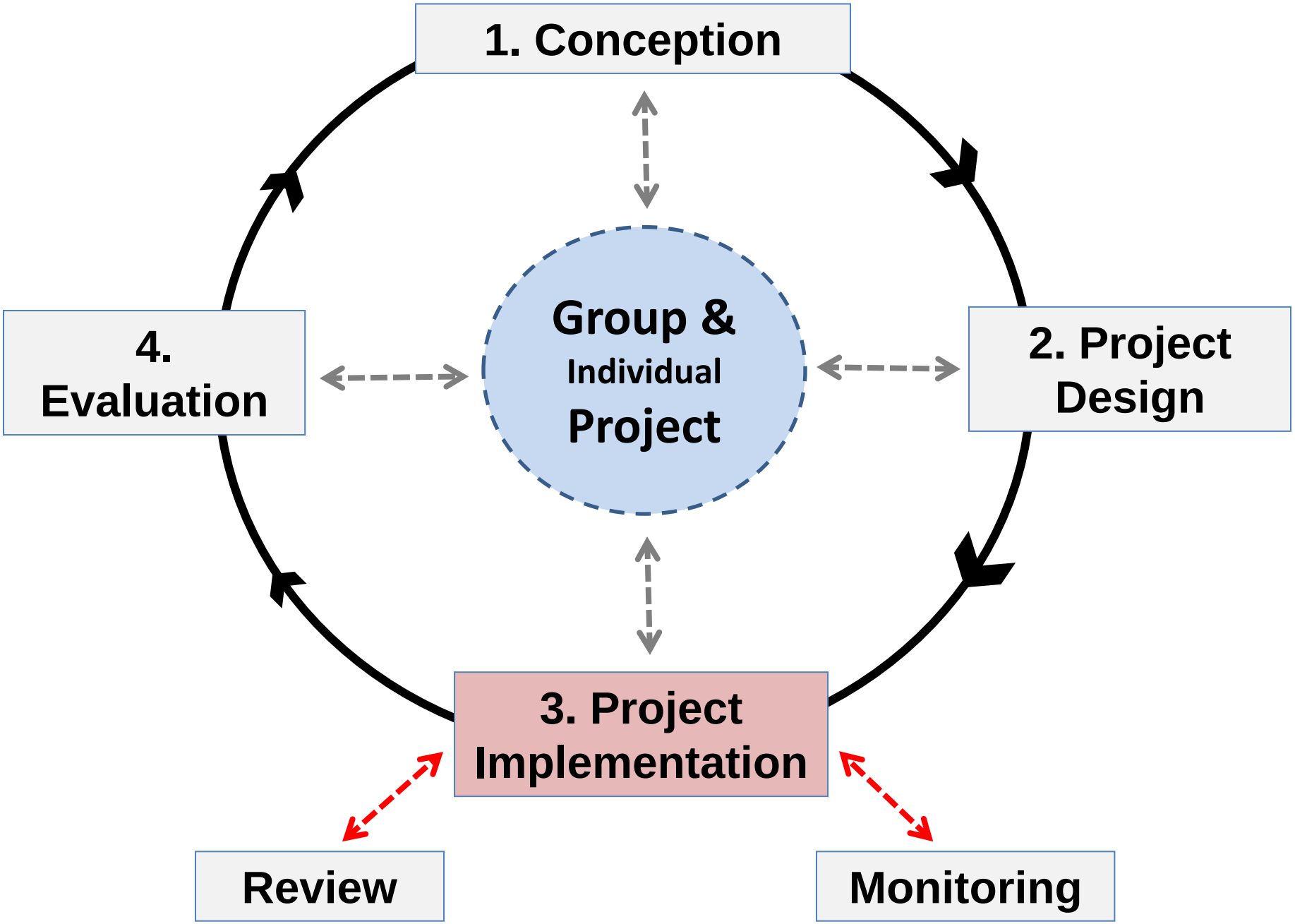
- We are response-***able***
- Choice is a birth gift,
- What can we do about our situations (Mandela, Ghandi, Malcolm X;)

# The Power of Choice…

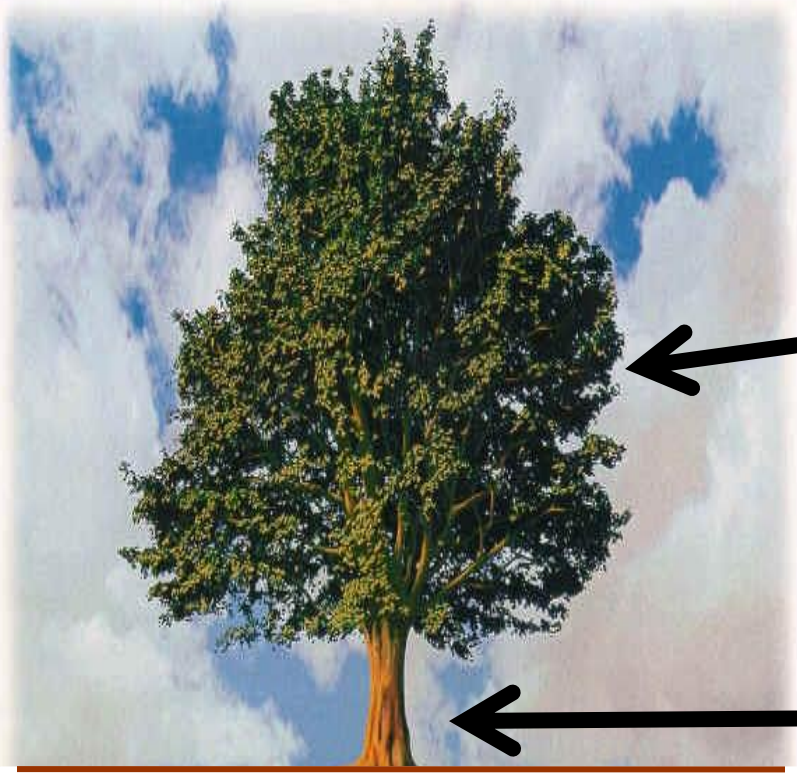



Steve Covey, 8th Habit

# The Project Cycle …



# The Problem Tree - Concept



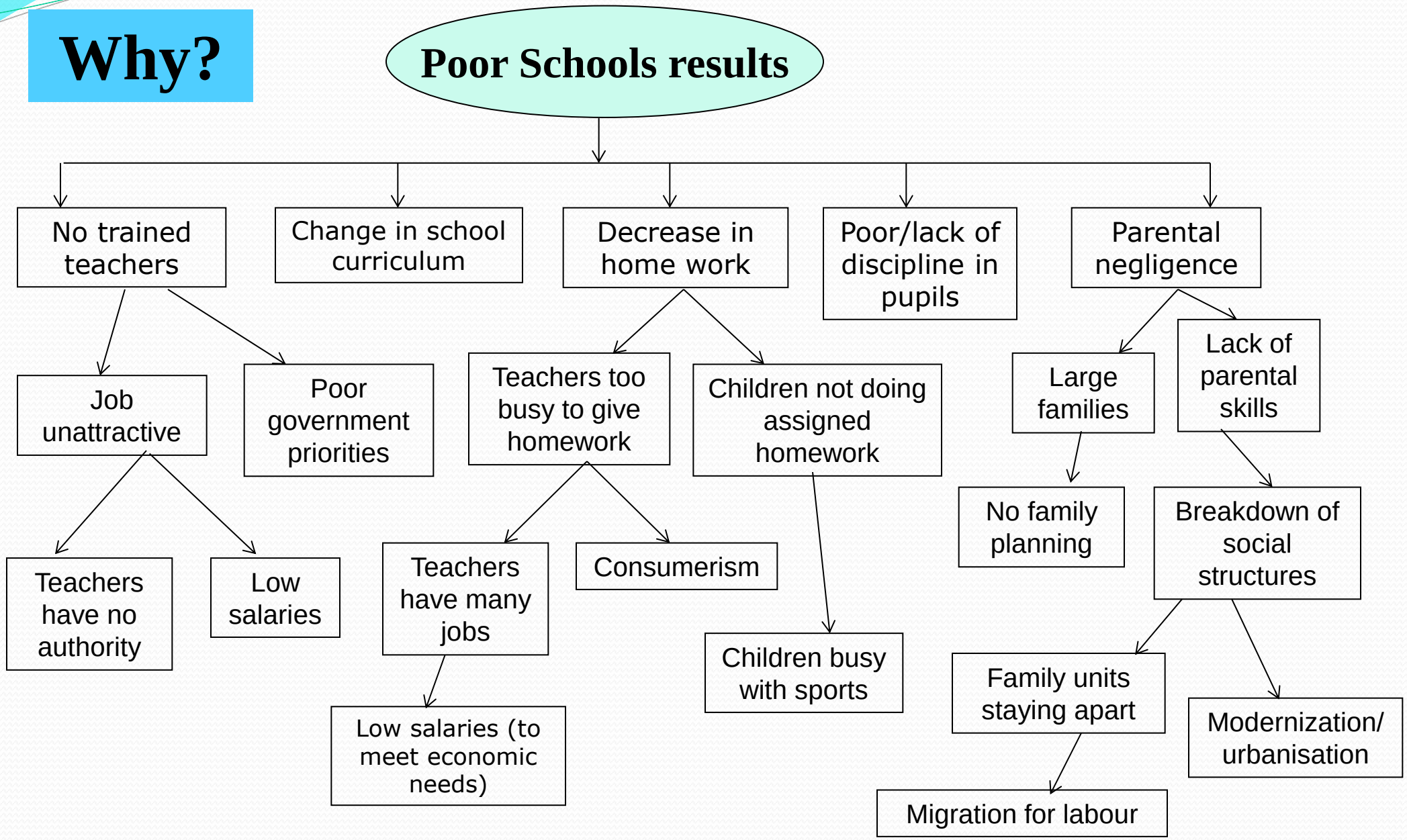
2. Effects

1.Problem

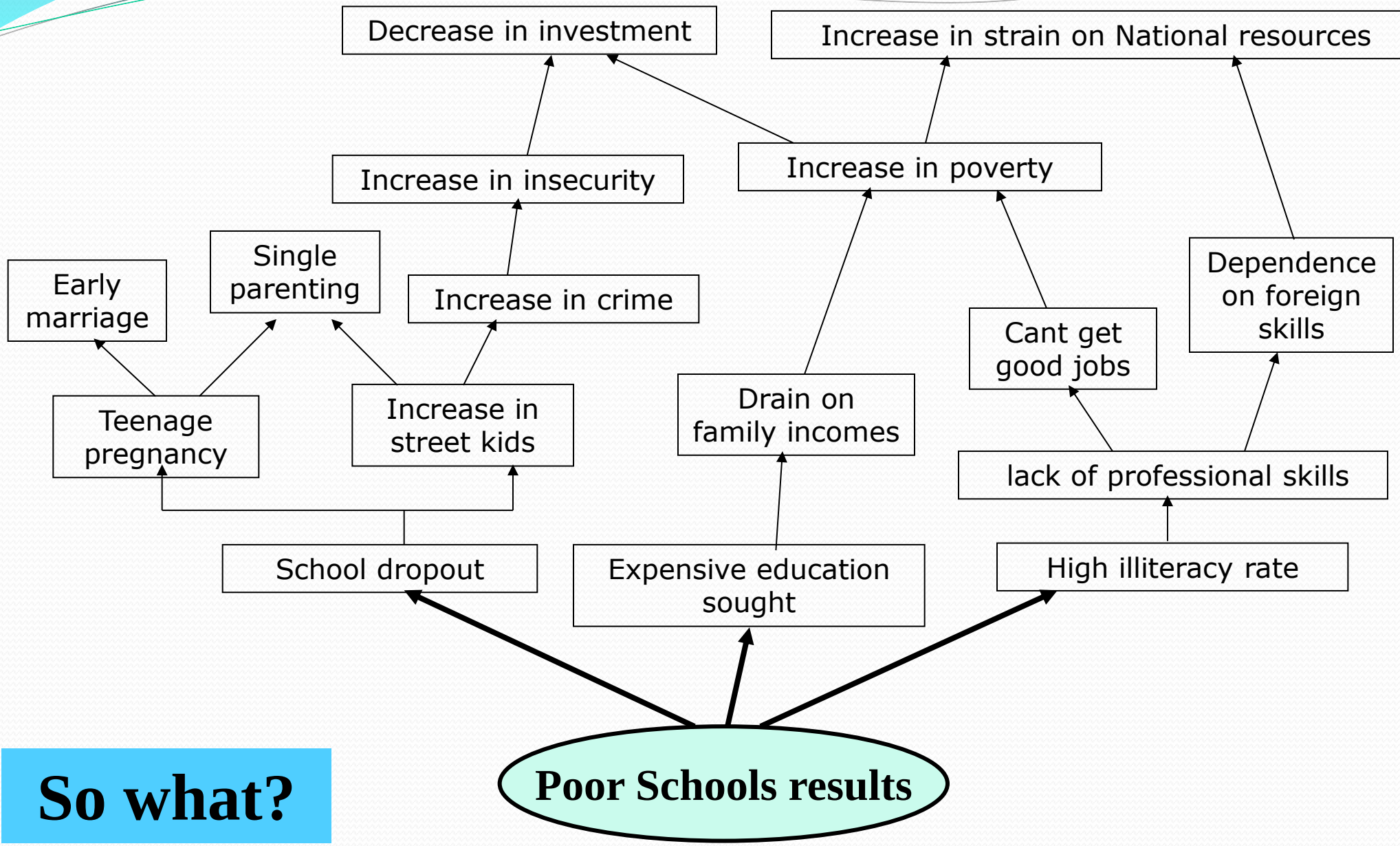
3. Causes

# WORKED OUT EXAMPLE – Identifying Causes

**Why?**

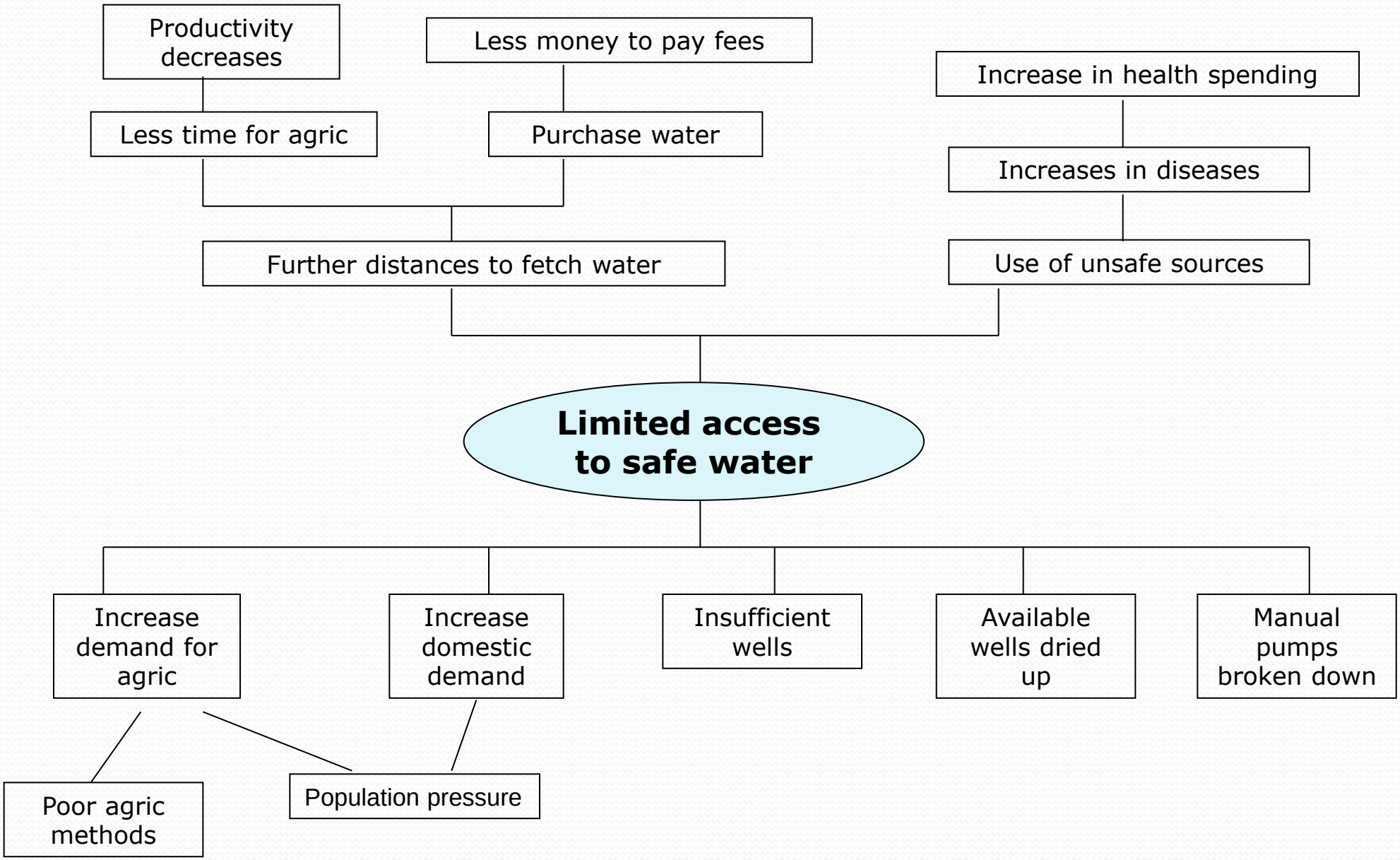


# EXAMPLE – Effects




**So what?**

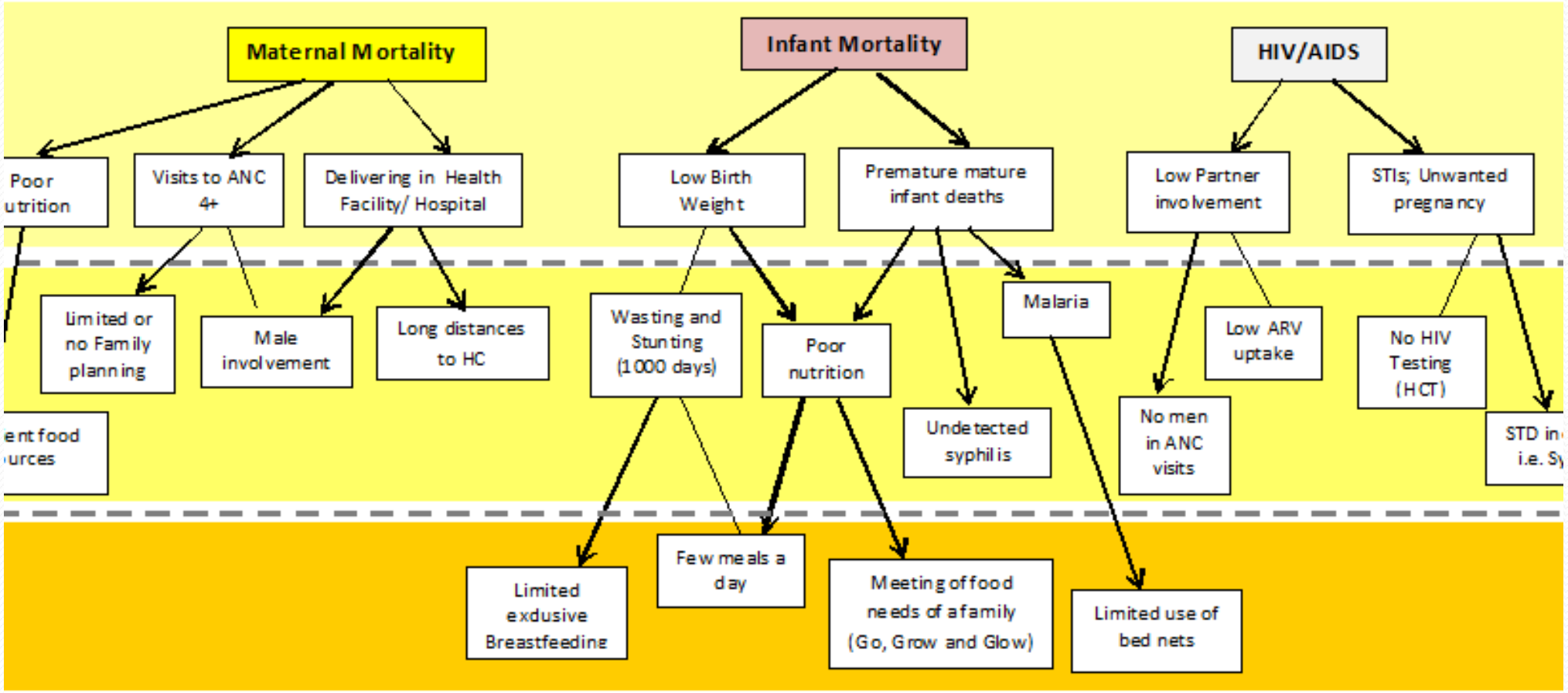
# EXAMPLE.. (Source Tearfund PCM Manual)



# Turning the **Problem** Tree into a **Project**

| | | |
|---|---|---|
| Problem | A problem stated positively becomes a Purpose – an end to which you are working. The reason for the intervention | → **Purpose** |
| Causes 1 | Causes have a hierarchy, some can become results while others activities. | → **Results** |
| Causes 2 | Select objectives based on what you can achieve within a timeframe and within your means and Strategic Plan and direction, | → **Activities** |
| Effects | These identified ones are key in tracking the achievement of the Purpose. | → **Indicators** |

# EXAMPLE.. (IMPACT Project)



# EXAMPLE.. (IMPACT Project)

| PROJECT SUMMARY | INDICATORS | EVIDENCE | ASSUMPTIONS |
|---|---|---|---|
| **Goal**<br>To contribute to the reduction in HIV prevalence and maternal and child mortality in regions of Eastern and Northern Uganda. | • Number of women who die due to complications during pregnancy and child birth reduced.<br>• Number of children alive beyond the neonatal period increased.<br>• HIV prevalence among sexually active population reduced. | • Annual Health Sector Performance Reports<br>• Multi – national agency reports<br>• National HIV Indicator Survey Reports | Momentum and support for HHIV/AIDS interventions will not decrease in view of decreasing global resources; |
| **Purpose:**<br>Establish a community based support mechanism (a network of mother buddies) that will lead to the sustained decrease and eventual elimination of new vertical HIV transmission in selected project areas | • Viable Mother buddy structures established and function in churches;<br>• Increased voluntary Male involvement in health matters of the home and community at large | • District Medical reports;<br>• National HIV survey data<br>• National DHS | Mother Budies with technological knoehow, will be willing to serve at volunteers in this role for 3 years; |
| **Objectives and Outcomes** | | | |
| **1. HIV/AIDS – EMTCT**<br>Reduction of unwanted pregnancy amongst young people | • # and % of beneficiaries that have tested and know their HIV status;<br>• # and % of pregnant girls (under 18);<br>• Decline in % of reported unwanted pregnancy amongst women; | Health Centre records; ACET Narrative reports | Misconceptions and negative attitudes towards male involvement in matters of maternal and general Health care; |
| **2. INFANT MORTALITY**<br>Reduction early under 2year old infant deaths | • # and % of pregnant women consistently eating right and able to have 3 meals a day during and up to 12 months after delivery;<br>• # and % of pregnant women that have tested for syphilis (and other STD);<br>• # and % of pregnant women that have at least 4 or more ANC visits during pregnancy | • Clinical Records;<br>• Mother Buddies data;<br>• Testimonies<br>• Site visits (gardens) | Willingness of churches to provide a stipend for the Mother buddies;<br><br>Ability of Mother savings Clubs to provide additional resources hence allowing MB to focus on the assignments/work; |
| **3. MATERNAL MORTALITY**<br>Increase in the number of mothers delivering in Health centres attended to by Health professional | • # and % of women reported unwanted pregnancy (birth spacing)<br>• # and % of women that have planned delivery<br>• .# and % of women that have received at least 6 visits from Mother Buddies during duration of pregnancy; | • Health Centre data;<br>• Mother buddy routine data;<br>• Survey /analysis reports;<br>• Mid Term Review reports | |
| **4. NUTRITION AND LIVELIHOOD**<br>Strengthening household economic welfare and food security | • Number of members living with HIV involved in saving activities.<br>• Number of target households able to have 3 meals a day (balanced foods).<br>• # of women involved in Mama save groups;<br>• % of women reporting increases in Household incomes | • Household Testimonies<br>• Photographic evidence<br>• Site visits<br>• ACET Bi annual reports;<br>• Mid Term review report | |
| **Outputs**<br>1.1 200 youths trained and recruited to constitute Youth Response Teams in 20 Churches in Mbale and Kitgum by March 2019. | • Number of Youths trained to constitute Youth response teams | Training reports<br>Activity reports<br>Feedback reports | High and consistent level of voluntarism |

# Logical Framework from Problem Tree

| | | | |
|---|---|---|---|
| **PURPOSE** | **Reduction of Sexual violence against girls** | | |
| **RESULTS** (Objectives) | 1. Well structured and appropriate sex education at community level<br>2. Responsible Media delivering age appropriate programmes;<br>3. Strong families following biblical principles and values;<br>4. Power relationships in school environment that respect female; | | |
| ACTIVITIES<br><br>**Note:** Maintain a logical flow and connection at all levels | 1.1 Conduct Lifeskills seminars for teachers<br>1.2 Train peer educators in schools<br>1.3 Organise parenting seminars for parents<br>1.4 Develop a school referral system<br>1.5 Hold legal clinics .. | 2.1 Conduct media content survey<br>2.2 Form a network of NGOs to lobby media council<br>2.3 Hold HIV & gender main-streaming w/shop | 4.1 Develop Curriculum for Gender Based Violence;<br>4.2 Conduct community survey on GBV;<br>4.3 Hold talks at school and church level |

# Example: My Personal Project ..

| | | | |
|---|---|---|---|
| **PURPOSE** | To build the capacity of 3 churches to facilitate and empower their members to attain financial freedom in the next 24 months in a sustainable manner; | | |
| **OBJECTIVES** (Results) | 1. To increase the competency of 3 churches to establish and offer financial literacy programme in their congregations by December 2013;<br>2. To Increase financial literacy awareness and practice of 5,000 believers/ church members through provision of financial literacy seminars to 2 church network conferences by June 2013;<br>3. To coach and mentor 2 Pastors/Leaders in the development and provision of Financial literacy course by June 2014; | | |
| **ACTIVITIES (examples)** | 1.1 Develop a Baseline tool<br>1.2 Conduct Financial situation analysis<br>1.3 Develop a financial literacy curriculum | 2.1 Identify 3 church network & sign memo of partnership;<br>2.2 Provide Monthly talks for next 6 months | 3.1 Conduct 3 Boot camps for leaders<br>3.2 Monitoring support visits to Pastors doing training; |

# Key Terms and Definitions

# GOALS

- A goal is the big picture of what you want the final outcome to be.
- A goal is much broader than objectives and activities
- A goal is related to the project need statement or the problem
- It must be simply stated.

# OBJECTIVES

- An objective is a performance measure
- An objective should be specific, concrete, measureable, and time Framed that would lead to achieving the goal.

# OBJECTIVES

- A goal may have a few or several objectives.

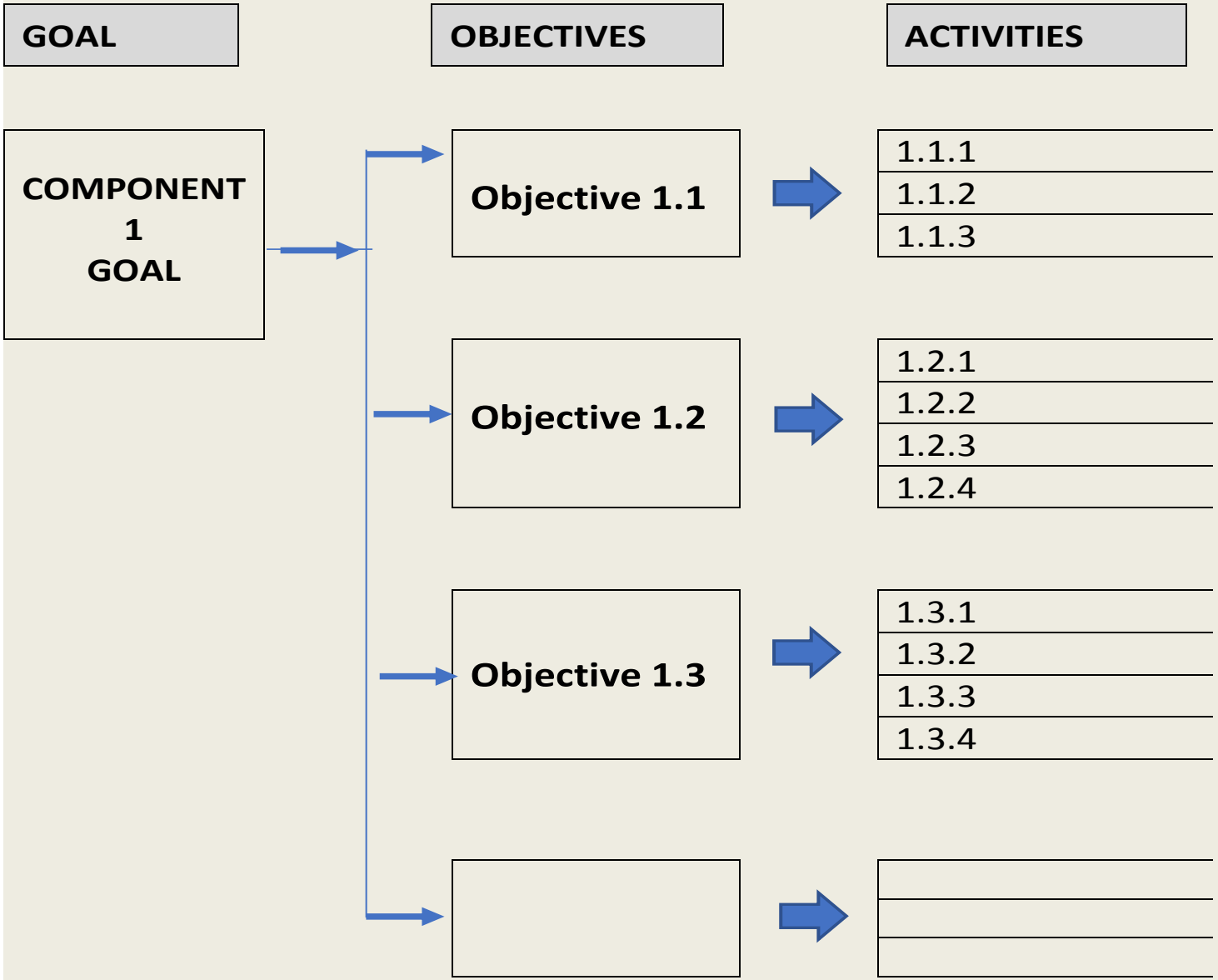
- Keep in mind the following when developing objectives:
  - Who/What/Where
  - Expected outcomes (results of activities)
  - Measures
  - Criteria for achieving the expected outcomes
  - Timeframe

# ACTIVITIES

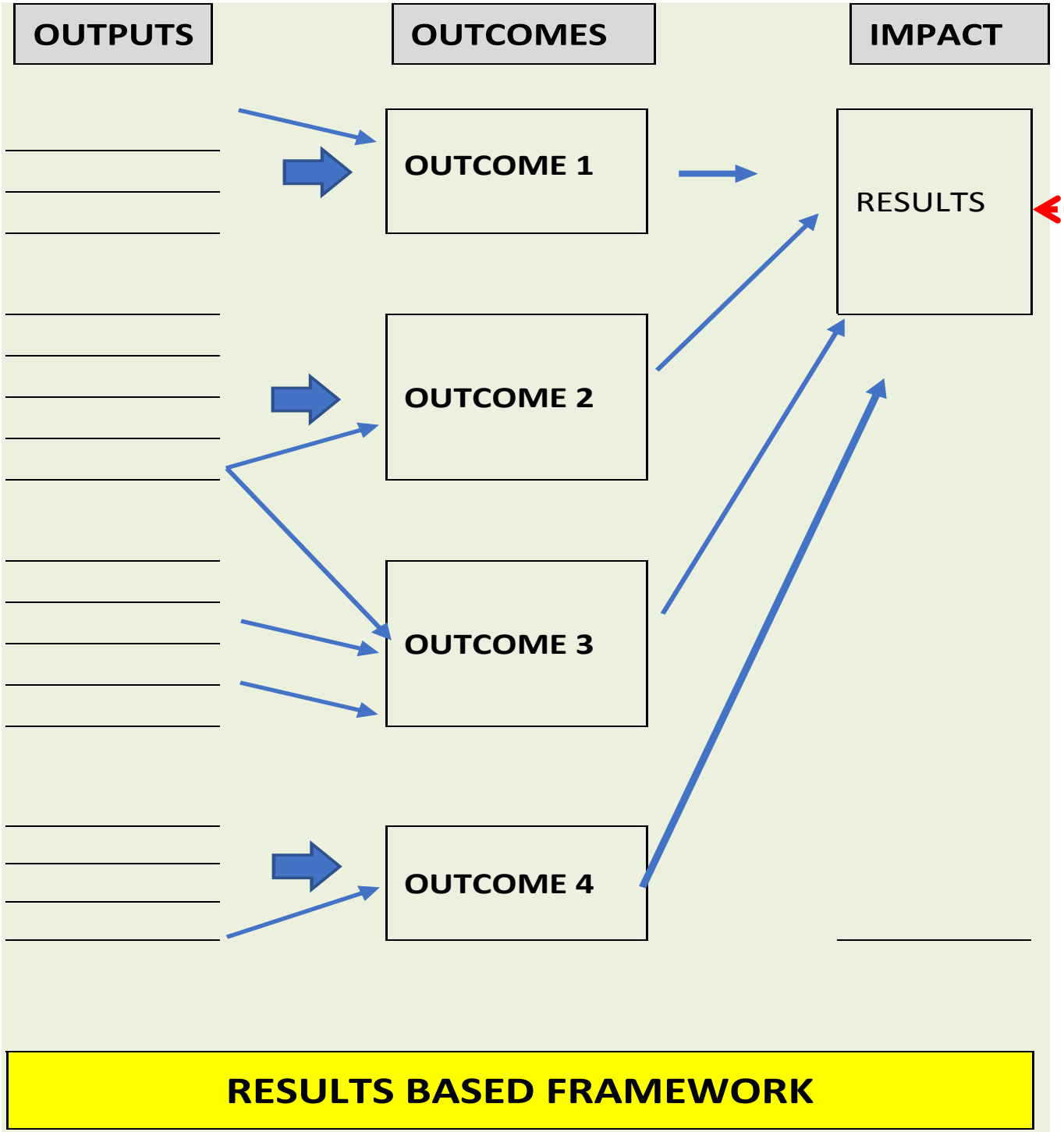
- Activities are the processes and actions that meet the objective.
- An objective can have one or multiple activities.
- Keep in mind the following when assigning activities:
  - What activities/events will be performed?
  - Are the activities reasonable to the objective

# Key Visuals

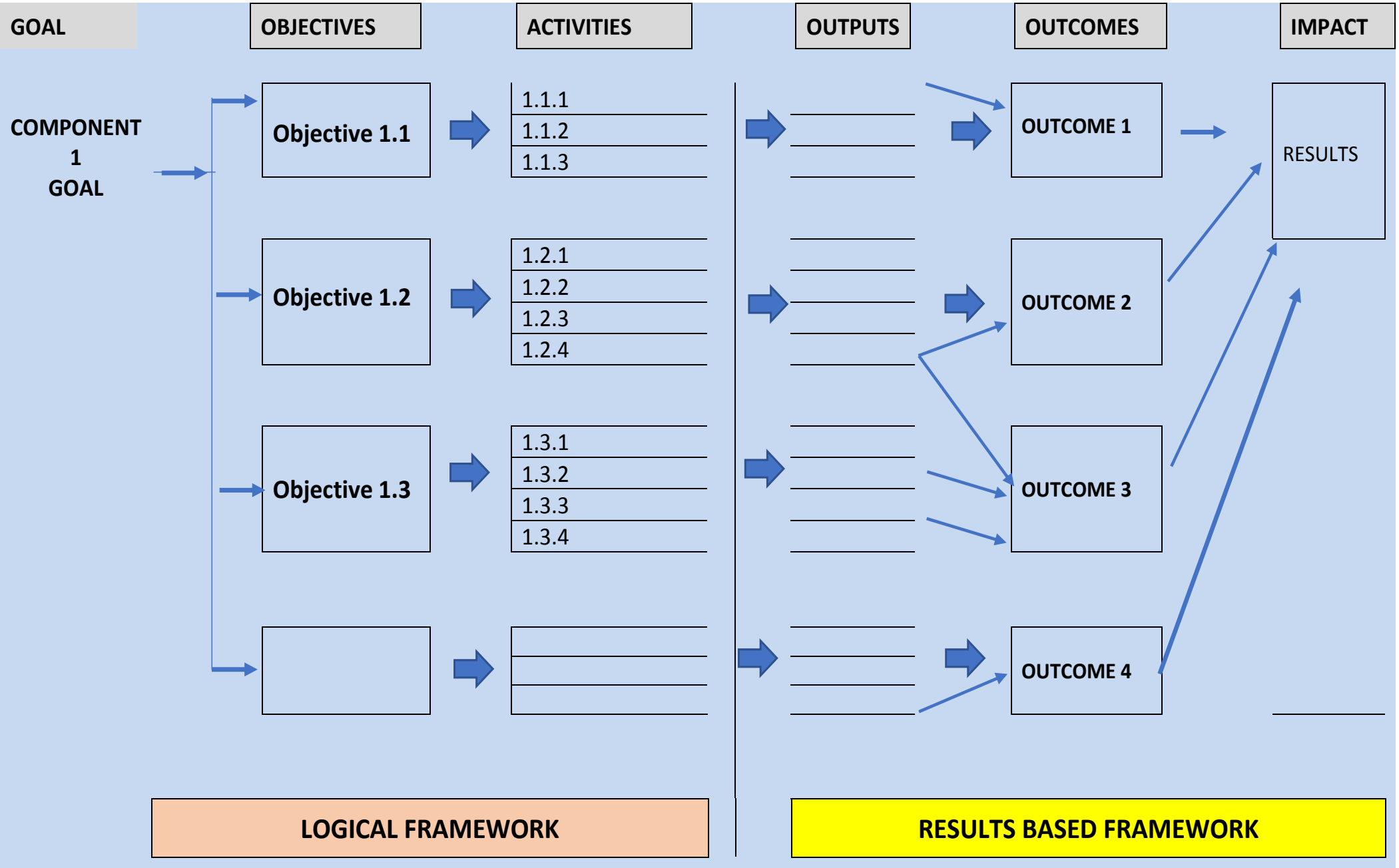
(some may be included in a professional proposal)




**LOGICAL FRAMEWORK**




Measured by *pre-determined* Indicators!!


GOAL
OBJECTIVES
ACTIVITIES
OUTPUTS
OUTCOMES
IMPACT
COMPONENT 1 GOAL
Objective 1.1
Objective 1.2
Objective 1.3
1.1.1
1.1.2
1.1.3
1.2.1
1.2.2
1.2.3
1.2.4
1.3.1
1.3.2
1.3.3
1.3.4
OUTCOME 1
OUTCOME 2
OUTCOME 3
OUTCOME 4
RESULTS
LOGICAL FRAMEWORK
RESULTS BASED FRAMEWORK

1. **Budget**

a) List resources that you have at your disposal for this project and those that you will need.

| Description | Units Type | Quantity | Freq | Unit Cost | Amount |
|---|---|---|---|---|---|
| Objective #1 | | | | | |
| | | | | | |
| Activities to address Objectives | | | | | |
| 1.1 | | | | | |
| 1.2 | | | | | |
| | | | | | |
| Objective #2 | | | | | |
| | | | | | |
| Activities to address Objectives | | | | | |
| 2.1 | | | | | |
| 2.2 | | | | | |
| 2.3 | | | | | |
| | | | | | |

# 3 Years BUDGET
# IMPACT PROJECT EXTENDED
# APRIL 2019 - MARCH 2022
## MBALE

| | ACTIVITY | Freq (F) | Units (U) | Unit Cost | Total Cost | Year 1 UGX | Year 2 UGX | Year 3 UGX |
|---|---|---|---|---|---|---|---|---|
| 1.0 | Delivery of 200 education sessions by youth response teams in Mbale by March 2022 | 2 | 100 | 9,165 | 1,833,000 | 1,833,000 | 1,833,000 | |
| 1.2 | Planning and Review meetings | 1 | 70 | 10,563 | 739,400 | 739,400 | 739,400 | |
| 2.0 | **Delivery of 200 SRH Sessions in 7 Schools (health themed sketching & essay competitions)** | 200 | 1 | 49,700 | 9,940,000 | 9,940,000 | 9,940,000 | |
| 2.1 | Health themed Competition | 1 | 1 | 1,974,300 | 1,974,300 | 0 | 1,974,300 | |
| 4.0 | **Mi hope data collection and web portal upload commenced and in Use by mother buddies in Mbale** | | | | | | | |
| 4.1 | Mother Buddies - Data collection and upload | 12 | 1 | 508,000 | 6,096,000 | 6,096,000 | 6,096,000 | |
| 5.0 | **Training of 300 mama save group members in Livelihood strategies in Mbale by march 2022** | | | | | | | |
| 5.1 | Carry out 14 Livelihood sessions and Financial Literacy session with the 300 group members | 14 | 1 | 49,143 | 688,000 | 688,000 | 688,000 | |
| 6.0 | **Mid Term evaluation report and research sharing meeting with stakeholders** | | | | | | | |
| | Stakeholders seminars | 2 | 1 | 240,000 | 480,000 | 576,000 | 633,600 | |
| | Mid term Review/ End of term Evalaution | 1 | 1 | 0 | 0 | 1,231,200 | 2,937,500 | |
| 7.0 | **Project Monitoring and Evaluation** | | | | | | | |
| | Local Regioanl M&E | 1 | 4 | 338,640 | 1,354,560 | 1,354,560 | 1,354,560 | |
| | Kampala M&E | 4 | 1 | 1,818,636 | 7,274,545 | 3,637,273 | 5,092,182 | |
| 8.0 | **PROJECT ADMINISTRATION COSTS** | | | | | | | |
| | Support Costs (indirect) | 12 | 1 | 854,803 | 10,257,640 | 10,257,640 | 10,257,640 | |
| 9.0 | Project Coordination - Personnel Costs | 12 | 1 | 1,780,455 | 20,365,455 | 20,365,455 | 20,365,455 | |
| | **GRAND TOTAL** | | | | **61,002,900** | **56,718,527** | **61,911,636** | |

1. In tabular form show the Budget Plan for your individual project

| Description of Action<br>Activities | 01 | 02 | 03 | 04 | 05 | 06 | 07 |
|---|---|---|---|---|---|---|---|
| | | | | | | | |
| 1.1 | | | | | | | |
| 1.2 | | | | | | | |
| | | | | | | | |
| 2.1 | | | | | | | |
| 2.2 | | | | | | | |
| 2.3 | | | | | | | |
| | | | | | | | |
| 3.1 | | | | | | | |
| 3.2 | | | | | | | |
| 3.3 | | | | | | | |
| 3.4 | | | | | | | |
| 3.5 | | | | | | | |

| Stakeholders | Anticipated Roles n the Project |
|---|---|
| 1. | |
| 2. | |
| 3. | |
| 4. | |
| 5. | |

1. Who else can I work with to successfully run my project - Collaborators

| Other collaborators | Anticipated Roles n the Project |
|---|---|
| 1. | |
| 2. | |
| 3. | |
| 4. | |
| 5. | |

# Questions
# Clarifications